

BOARD OF DIRECTORS MEETING IN PUBLIC AGENDA

Date:	Thursday, 16 November 2023	Time:	10:30-14:30
Venue:	Meeting Room, Listening of Life Centre, BRI	Chair:	Helen Hirst, Interim Chair

10:30-11:00 – Sara Hollins, Director of Midwifery, Sam Wallis, Consultant Neonatologist, Helen Jepps, Consultant Paediatrician, Kay Rushforth, Associate Director of Nursing for Children and Neonatal Services, Jamie Steele, Matron for Neonatal Services, and Louise Lacy, General Manager – Bo.11.23.3 - Maternity and Neonatal Services Update

13:15-13:45 – Judith Connor, Associate Director of Quality – Bo.11.23.16 – Improvement Strategy and Bo.11.23.17 – PSIRF Plan

Dr Farzana Khan, Governor observing

No.	Agenda Item	Lead	Outcome	Papers attached
10:30 Section 1: Opening matters				
-	Opening remarks	Interim Chair	For information	Bo.11.23.0a
Bo.11.23.1	Apologies for Absence <ul style="list-style-type: none"> Jon Prashar, Non-Executive Director Altaf Sadique, Non-Executive Director 	Interim Chair	For information	Verbal
Bo.11.23.2	Declarations of Interest	Interim Chair	For information	Bo.11.23.2
Bo.11.23.3	Maternity and Neonatal Services Update	Chief Nurse	For assurance	Bo.11.23.3
11:00 Section 2: Business from Previous Board Meeting				
Bo.11.23.4	Minutes of the meeting held on 21 September 2023	Interim Chair	For approval	Bo.11.23.4
Bo.11.23.5	Matters Arising <ul style="list-style-type: none"> Correction to minutes of the meeting held on 20 January 2022 	Interim Chair	For approval	Bo.11.23.5
11:05 Section 3: Business Reports				
Bo.11.23.6	Report from the Chief Executive	Chief Executive	For information	Bo.11.23.6
11:20 Section 4: Delivery of the Trust's Corporate Strategy				
Bo.11.23.7	Corporate Strategy	Chief Executive	For assurance	Bo.11.23.7
Bo.11.23.8	Digital Strategy Annual Report	Chief Digital & Information Officer	For assurance	Bo.11.23.8
11:45 Section 4a: People				
Bo.11.23.9	Report from the Chair of the People Academy – September & October 2023	Chair of the People Academy	For assurance	Bo.11.23.9
Bo.11.23.10	Equality and Diversity Council update	Chief Executive	For assurance	Verbal
Bo.11.23.11	Nursing & Midwifery staffing review	Chief Nurse	For assurance	Bo.11.23.11

BREAK 12:15 – 12:45

12:45 Section 4b: Finance & Performance				
Bo.11.23.12	Report from the Chair of the Finance and Performance Academy – September & October 2023	Chair of the Finance and Performance Academy	For assurance	Bo.11.23.12
Bo.11.23.13	Emergency Preparedness, Resilience & Response & NHSE Core Standards	Chief Operating Officer	For assurance	Bo.11.23.13

13:00 Section 4c: Quality and Patient Safety				
Bo.11.23.14	Report from the Chair of the Quality and Patient Safety Academy – September & October 2023	Chair of the Quality and Patient Safety Academy	For assurance	Bo.11.23.14
Bo.11.23.15	Research Activity in the Trust	Chief Medical Officer	For assurance	Bo.11.23.15
Bo.11.23.16	Improvement Strategy	Chief Medical Officer	For approval	Bo.11.23.16
Bo.11.23.17	Patient Safety Incident Response Framework (PSIRF) Plan	Chief Medical Officer	For approval	Bo.11.23.17

13:45 Section 4d: Partnerships				
Bo.11.23.18	Partnerships Dashboard	Chief Executive	For assurance	Bo.11.23.18

13:50 Section 4e: Audit & Assurance				
Bo.11.23.19	Report from the Chair of the Charitable Funds Committee – November 2023 • Terms of Reference	Chair of the Charitable Funds Committee	For assurance For approval	Bo.11.23.19 Bo.11.23.19a
Bo.11.23.20	Board Assurance Framework and High-Level Risks	Associate Director of Corporate Governance/Board Secretary	For assurance	Bo.11.23.20

14:05 Section 5: Governance				
Bo.11.23.21	Communications – Annual update	Chief Operating Officer	For information	Bo.11.23.21
Bo.11.23.22	Membership Plan – 6 monthly update	Associate Director of Corporate Governance/Board Secretary	For information	Bo.11.23.22
Bo.11.23.23	Non-Executive Director Champion roles – annual review	Interim Chair	For information	Verbal
Bo.11.23.24	Board Work Plan – 2024/25	Associate Director of Corporate Governance/Board Secretary	For approval	Bo.11.23.24

14:25 Section 6: Board Meeting Outcomes				
Bo.11.23.25	Any Other Business	Interim Chair	For information	Verbal
Bo.11.23.26	Issues to refer to Board Committees/Academies or elsewhere	Interim Chair	For approval	Verbal
Bo.11.23.27	Review of meeting	Interim Chair	For information	Verbal
Bo.11.23.28	Date and time of next meeting: • 18 January 2024 – 9.30am	Interim Chair	For information	Verbal

Annexes for the meeting of the Board of Directors 16 November 2023

Annex 1 : For Information: routine reports received by the Board of Directors				
Bo.11.23.29	Integrated dashboard	All	For information	Bo.11.23.29
Bo.11.23.30	Finance report	Director of Finance	For information	Bo.11.23.30
Bo.11.23.31	Performance report	Chief Operating Officer	For information	Bo.11.23.31

Annex 2: For Information: reports received by Board Committees/Academies				
Bo.11.23.32	Guardian of Safe Working Hours Quarterly Report	Chief Medical Officer	For information	Bo.11.23.32
Bo.11.23.33	Freedom to Speak Up Quarterly Report	Chief Nurse	For information	Bo.11.23.33
Bo.11.23.34	Annual Health & Safety Report 2022/23	Chief Operating Officer	For assurance	Bo.11.23.34

Annex 3: For Information: Board Committee/Academy Governance				
Bo.11.23.35	Confirmed Academy minutes: <ul style="list-style-type: none"> Quality & Patient Safety Academy – August & September 2023 People Academy – September 2023 Finance & Performance Academy – September 2023 	Chairs of Academies	For information	Bo.9.23.35
Bo.11.23.36	Confirmed Charitable Funds Committee minutes – 4 July 2023	Chair of the Charitable Funds Committee	For information	Bo.9.23.36