

Council of Governors Skills, Knowledge & Development Audit 2021

Please would you complete the following form as this will assist in determining:

- The priorities for governor learning and development over the next year.
- Targeted governor involvement in the delivery of the Council of Governors Business agenda

Please would you submit your completed form electronically to Sheridan.osbourne@bthft.nhs.uk by close of Friday 26 February 2021 or, via post to Sheridan Osbourne, Corporate Compliance Officer, Trust Headquarters, Chestnut House, Bradford Royal Infirmary, Duckworth Lane, Bradford BD9 6RJ.

Name

1. Would further discussion/debate in relation to any of the following assist you?

	Yes	No
Understanding the Foundation Trust governance structure		
How the NHS Works (at national, regional and local levels)		
Understanding the role of NHS England / NHS Improvement		
Understanding the Care Quality Commission and their inspection role		
Understanding risk management in the Foundation Trust		
Foundation Trust Strategy		
Workforce development in line with the People Plan		
The Trust's Capital Programme		
Quality, Safety and Patient Experience		
Our role as a Teaching Hospital		
Bradford Institute of Health Research		
Foundation Trust Finances		
Performance, particularly with regard to national and local indicators		
Integrated Care: Local strategic plans and partnerships		
Our Digital Strategy		
The NHS Long Term Plan		
Others (please specify)		

2. Do you have any personal development needs that would help you fulfil your role as a Governor?

	Yes	No
Member and Public Engagement		
Developing skills in chairing meetings		
Effective questioning and challenge		
The governor role in non-executive appointments		
NHS finance and business skills		
Accountability and holding to account		
Others (please specify):		

3. Do you have any specialist skills and knowledge that you think would be beneficial to support the delivery of the Governors' business agenda. E.g. financial, legal, training, recruitment and selection, community engagement, media experience etc.

3.1 Do you have any other skills, experience or knowledge gained in any capacity (e.g. experience as a patient, or involvement with other groups / organisations or personal interests) that you feel would be beneficial to the delivery of the Governors' business agenda.

4. Would you require further focus on any of the following (either by way of printed or electronic information, presentations, workshops / focus groups etc.)

If yes, please **rank** in numerical order, the importance of the issues you select with '1' being the most important.

	Yes	No
Statutory duties and responsibilities of the Council of Governors		
Building relationships with the Board of Directors		
Understanding Corporate Governance		
Understanding more about the role of the Senior Independent Director		
Media training		
Other/s (please specify)		

5. Electronic / hard copy communications

	Yes	No
Do you have access to a computer		
Do you have access to the internet		
Do you have access to email		
Would you prefer information presented to you electronically only - or in part? <i>If 'in part' please specify below what you would prefer to receive via hard copy.</i>		
Would you require training and support to develop your e-communication skills?		
Is there any further information you would like to add with regard to your personal requirements?		

6. Work outside of Council meetings

Please would you **rank** in numerical order, the areas that you are interested in being involved in with '1' being the most important to you.

	Ranking
Membership Involvement and Communications (including options for consulting with and gaining feedback from members and the public)	
NED and Chair Appointments	
Appointment of the External Auditor	
Governor Focus Conference	
Governor Advisory Council membership	
Role of Vice-Chair of the Council of Governors	
Role of Lead Governor	

Thank you for completing the form. Please return it to Sheridan Osbourne, Corporate Governance Officer at the email or postal address listed above no later than close of Friday 26 February 2021.